

Privacy Policy / Data Protection

Data Controller

In compliance with the applicable regulations on personal data protection, the **UNIVERSIDAD CATÓLICA SANTA TERESA DE JESÚS DE ÁVILA** (hereinafter, the UCAV or the University) informs you that the personal data provided in the electronic registration forms contained in this site, as well as those data to which the UCAV has access as a consequence of your navigation, consultation, request or contracting, or of any transaction or operation carried out from this website, or of your enrollment as a student of the University will be collected and treated in files that comply with the requirements of the applicable legislation in force and whose responsible is:

Holder: **UNIVERSIDAD CATÓLICA SANTA TERESA DE JESÚS DE ÁVILA**

Address: C/ CANTEROS S/N, 05005-AVILA Tel: 920251020

Contact: **proteccion.datos@ucavila.es**

TAX ID: R-0500336-C

Purpose

The UCAV will process your personal data for the purposes indicated below, about which you will have to be informed accordingly:

- Organization of teaching and study, and exercise of the functions of the Higher Education Service in accordance with the provisions of the Organic Law 6/2001, of December 21, 2001, on Universities and the Rules of Organization and Operation of the UCAV.
- Management of job applications and, where appropriate, inclusion in selective processes of the UCAV.
- Management and processing of applications from persons interested in carrying out internships as trainees.
- Sending information on academic and training activities of the UCAV.

The UCAV informs that the indicated treatments are legitimized in the existence of the consent given by the interested party.

Data retention period

The personal data provided by you will be kept as long as the consent given by you lasts, except for those cases in which the UCAV is legally obliged to keep them, specifically:

- a. Regarding data about your studies at UCAV, indefinitely.

- b. Regarding payments made by you, for the time legally established in the applicable civil and tax regulations.
- c. Regarding the data necessary for sending information on activities, services and courses organized by UCAV, while you are a student at UCAV and, once your studies are completed, until you indicate otherwise.

User Consent

The sending of personal data, through the use of the electronic forms of this Website or, as the case may be, the sending of e-mail messages requesting information or services, implies the express consent of the User to the automated processing of the data provided, as well as to the sending of electronic communications with information about the activities of **UCAV**.

Therefore, the User expressly consents that the Personal Data, which he/she provides or sends to **UCAV**, be incorporated into the Personal Data File and be subject to automated processing by **UCAV** for the aforementioned purposes

Communication of data

The data collected by **UCAV** shall not, in principle, be disclosed to third parties unless expressly informed of such disclosure and authorized by the owner of the data.

Notwithstanding the above, the data may be communicated when legally appropriate, to:

- - The Public Administrations competent in educational matters.
- - Banking institutions, for payment management purposes.
- - To the Tax Agency, the Social Security or the Courts and Tribunals at the request of these bodies.

Rights of data subjects

You may exercise your rights of access, rectification, suppression, limitation, opposition and portability in relation to your personal data and opposition before the UCAV, through its General Secretariat, calle Canteros S/N Ávila, e-mail: protección.datos@ucavila.es, having the appropriate forms and instructions on the website www.ucavila.es, in the tab corresponding to INSTANCIAS/IMPRESOS.

Protection Delegate

The UCAV has appointed a Data Protection Delegate ("DPD"), in charge of ensuring compliance with data protection regulations in the processing carried out by our



institution. You may contact the DPD to ask questions, exercise your rights or send your suggestions by e-mail to protección.datos@ucavila.es.

Accuracy of the data

The User guarantees that the personal data provided to the UCAV are truthful and is responsible for communicating any changes to them.

Security

UCAV guarantees that it has adopted the appropriate security measures in its facilities, systems and files, as well as the confidential treatment of Personal Data in accordance with the current applicable legislation and informs you that it has implemented the necessary technical and organizational security measures to guarantee the security of your personal data and avoid its alteration, loss and treatment and/or unauthorized access, taking into account the state of technology, the nature of the data stored and the risks to which they are exposed, whether from human action or from the physical or natural environment.

Newsletter and commercial electronic communications

The UCAV makes available to Users who have previously requested it through subscription forms enabled for this purpose the service of sending periodic newsletters which include news, activities and information directly or indirectly related to the University. The User may unsubscribe or modify the subscription data to the aforementioned newsletter through the forms provided for this purpose.

In compliance with Article 21 of Law 34/2002 of July 11, 2002, on Information Society Services and Electronic Commerce, which prohibits the sending of commercial communications by e-mail that have not been previously expressly authorized by the recipients, we inform that the acceptance of these conditions of use and privacy policy implies express authorization to send informative, commercial, advertising and/or promotional mailings by this means when there is an e-mail address provided by the user.

However, if you do not wish to receive commercial and/or institutional communications from the University by e-mail, you may request that they not be sent to you by following the instructions indicated in each mailing or by contacting the UCAV by e-mail: proteccion.datos@ucavila.es or by ordinary mail to the address of the University, c/ Canteros s/n, 05005, Ávila.

Information on the use of cookies

This Web site uses cookies, small data files that are generated in the User's computer and that allow us to obtain the following information: the date and time of the last time the User visited our Web site, the contents that the User chose in his/her first visit to our Web site, etc., with the purpose of making global access statistics.

The User consents to the use of these cookies, which in no case will allow its identification, with the sole purpose of facilitating navigation through the different pages of this Web site.

In any case, the User may refuse or prevent the installation of these cookies by modifying the configuration of his or her browser.

Dispute resolution

For any controversy or dispute arising in connection with this website, Spanish law shall apply, being competent for the resolution of all disputes arising from or related to it, the Courts and Tribunals of Ávila capital.

Final clauses

Access to the Web pages of this site implies acceptance of all the conditions expressed in this legal information.

The UCAV may modify, without prior notice, the structure and design of the Website, as well as change or eliminate the services, contents and conditions of access and use of the Website and adapt the Privacy Policy to any legislative changes that may occur.